



VENDOR PACKET

BRONZEVILLE CULTURAL & ARTS FESTIVAL

Sunday, August 3rd
10:00A.M. - 6:00 P.M.

North Avenue between N. Dr. Martin Luther King Jr. Drive to 7th Street



BRONZEVILLE CULTURAL & ARTS FESTIVAL

Vendor Application

Make checks/money orders payable to:

City of Milwaukee (Memo: Bronzeville Week)
200 E. Wells St, Room 205
Milwaukee, WI 53202

PAYMENTS DUE BY MONDAY JULY 21, 2025 - END OF DAY

- Applications submitted after **July 25, 2025** will be considered on a space available basis.
- Applications will be considered complete when accompanied by payment of dues & copies of required licenses and information.
- No refunds under any circumstances, including inclement weather
- Vendors with a trailer or bus must arrive 30 minutes earlier to set up' due to spacing
- Vendors with a trailer or bus, will be charged for two vendor spots

(For Admin Use Only)

Date completed application received: _____ Amount Paid: _____

STALL FEES

Single Stall (approx. 10ft | Size of 1 tent): **\$50.00**

Double Stall (approx. 25ft | Size of 2 tents or small trailer): **\$75.00**

Triple Stall (approx. 30ft | Size of 3 tents or a large trailer): **\$150.00**

Contact Name _____

Company _____

Address _____

Phone _____ Cell _____

Email _____

Website _____



Product or Services

Please write a short description of your operation and layout.

Bronzeville Cultural & Arts Festival Rules 2025

- You are responsible for notifying the Director no later than **Monday, July 21, 2025** if you are unable to attend on **Sunday, August 3, 2025**, so that wait-list vendors can be contacted.
- Set-up/take down times: need to be followed closely for the benefit of the market. Set up no earlier than 7am; no set up after market opens and no take downs before festival close. All vendors must clear vendor space by 7:00 PM.
- No vendor shall have pets/animals in their booth.
- NO smoking in market area.
- No garbage. Each vendor must supply garbage collection at their booth.
- All vendors will behave peacefully and respectfully toward other vendors and customers. Grievances will be handled by the Festival Director and the Board.
- All vendors must comply with City and State guidelines, and Market Vendors selling food require special licensing.
- Bronzeville Cultural & Arts Festival is meant to reflect the Bronzeville District at its best. Each vendor is required to empty garbage and recyclables must be kept clean and free of debris. A Bronzeville staff will periodically monitor and review the space for cleanliness with the vendor. Each vendor is responsible for providing trash bags and properly bagging and disposing of all garbage from your booth.
Violators will be fined a minimum of \$100 for non-compliance.
- Vehicles are only allowed on the street for setup prior to the start of the event and for tear down after the festival has closed. You will be notified when it is safe to bring your vehicle onto the street. All vendors will receive a confirmation email or call regarding load-in and load-out.



Vendor Contract

It is understood and agreed by the vendor that this entire document and the attached "Festival Rules" constitutes a contract between the vendor and City of Milwaukee and its sponsors and affiliates. Acceptance of monies by the City of Milwaukee under this contract is not binding if said money is returned before execution and acceptance of the contract.

Accepted by: _____ ____ / ____ / ____ \$ _____ (enclosed)
Tenant Signature *Date*

I represent and warrant that I have read and pledge to abide by the most current market place rules. Any non-compliance may result in immediate removal from the festival place and further action will be taken if necessary. By signing below, you indicate that you have read and are in compliance with all applicable laws and regulations, and I indemnify and hold harmless the City of Milwaukee and each of its officers, directors, employees and agents for any breach of this representation of Bronzeville.

Signature _____ Date _____

Print Name _____